



ST. FRANCIS SECONDARY SCHOOL  
SLIEMA

**Attention: Attendance Officer**

My daughter \_\_\_\_\_ of Form \_\_\_\_\_, was

absent from school on the following day(s) \_\_\_\_\_

- She was absent because
- (i) she was sick
  - (ii) she had a medical appointment
  - (iii) of family bereavement
  - (iv) she was abroad
  - (v) other reasons \*

Tick where needed

\* Please specify

\_\_\_\_\_  
\_\_\_\_\_  
Signed \_\_\_\_\_

Contact Tel.no. \_\_\_\_\_

**N.B.** If absence exceeds three days, this note must be accompanied by a medical certificate.